



Women University of Azad Jammu and Kashmir Bagh (WUAJ&K)

TENDER DOCUMENT

FOR

Supply of Furniture & Fixture

Tender Document Fee Rs. 3,000/-

Pre-Bid Meeting Date 07-05-2026 at 02:30 P.M

Tender Submission Date 21-05-2026 up to 02:00 P.M

Tender Opening Date 21-05-2026 at 02:30 P.M

Note: If the bid opening date falls on a public holiday, the bids shall be received and opened on the next working day at the same time specified in the tender notice or tender documents.

Prepared and Issued By:
Deputy Director Finance/Secretary Central Purchase Committee
Websites: www.wuajk.edu.pk
Tel no. 05823-960038, Cell no. 0300-8354903
Email: naem@wuajk.edu.pk

INVITATION TO BID

Women University of Azad Jammu and Kashmir Bagh, a Public Sector University invites sealed bids from the Manufacturer, registered with Income Tax and Sales Tax Departments of GoP/ GoAJ&K for the Supply of Furniture & fixture for newly constructed academic block and Central Library at Bani Pasari, under the project titled “**Establishment of AJK Women University, Bagh, AJ&K.**” .

2. Bidding document, which contains detailed terms and conditions, is available on the University's website www.wuajk.edu.pk . Additionally, the bid document can be obtained from the Office of the Assistant Treasurer Purchase Women's University of AJ&K, Bagh.
3. The price of the bidding document is Rs. 3,000/-, payable in the form of a pay order or demand draft in favor of the Treasurer, Women University of Azad Jammu and Kashmir Bagh, which should be enclosed with the bid.
4. According to AJKPPRA Rule No. 36(a), a single-stage one-envelope procedure shall be followed.
5. Bidders are required to submit Rs. 500,000/- as bid security in the form of a pay order or demand draft in favor of the Treasurer, Women University of Azad Jammu and Kashmir Bagh.
6. "Blacklisted suppliers, authorized dealers, and bidders are prohibited from participating." All bidders must provide an affidavit or certificate confirming that they are neither blacklisted nor in conflict with the government anywhere in the territory of the AJK, Federally Administrated Areas, or the Islamic Republic of Pakistan.
7. A pre bid meeting will be held on **May 07, 2026 at 02:30 PM** at the Treasurer's Office, Admin Block Women University of AJ&K Bagh. Interested bidders are requested to attend this meeting.
8. Bids, prepared in accordance with the instructions in the bidding documents, must reach the office of the Assistant Treasurer Purchase Women University of AJ&K, Bagh, on or before **May 21, 2026, at 02:00 P.M.** Bids will be opened on the same day at **02:30 P.M.** at the Treasurer's Office, Admin Block, Women University of AJ&K Bagh, in the presence of the bidders or their representatives who choose to be present.
9. Evaluation Report/ Award of Contract will also be displayed on AJK PPRA's website.
10. This advertisement is also available on University's website on www.wuajk.edu.pk and on the AJK PPRA's website on <http://ppra.ajk.gov.pk>.

NOTICE INVITING TENDERS

“DEFINITIONS”

1. WUAJ&K: Women University of Azad Jammu and Kashmir Bagh.
2. SLA: Service Level Agreement. The level of service which WUAJ&K purchases from vendor in respect of the service
3. RFP: Request for Proposals.
4. BOQ: Bill of Quantities.
5. Warranty/Services of items/parts: On Site Warranty. All hardware, support, repair, replacement, backups, preventive maintenance, onsite service etc.
6. Total Bid Value: Cost of Furniture & Fixture as per tender document including all AJK Govt. Taxes.
7. Total Contract Value: Cost of Furniture, Warranty as per the supply order by WUAJ&K at the time of Contract / Agreement / supply order.
8. Prospective bidder: Bidder who intend to participate in the tender process
9. Bidder: Bidder who submit the proposal.

1. INTRODUCTION:

Women University of Azad Jammu and Kashmir Bagh (WUAJ&K) is chartered with Government of Azad Jammu and Kashmir. WUAJ&K is committed to the development of human resource by imparting quality education to masses as well as inculcating in them human values of the highest level to promote a peaceful and harmonious society for a global fraternity capable of facing the future challenges. WUAJ&K aims at producing human resource capable of transforming the society into an advanced nation.

- To nurture talent and create the environment conducive to higher learning.
- To produce hardworking, committed, dedicated and national professionals.
- To develop collaboration with other renowned local and foreign institutions/ research organizations.

2. Documents Required with bids :

- i. Income Tax and GST Registration certificates,
- ii. Active tax payer certifications (Sales Tax & Income Tax).

- iii. Company Registration certificate if claim as company
- iv. Detail of Seasoning Plant and its pictures.
- v. Any other document mentioned clause 7 of bid document.

3. PRICE / RATE:

Please quote unit price for each item on F.O.R Bagh basis with all taxes and other cost if involved.

4. DELIVERY PERIOD:

Successful bidder must provide all items within 30 days after issuance of supply order.

5. EXTENSION IN DELIVERY PERIOD:

WUAJK shall not provide extension in delivery period in any case, unless any emergency occurs. Suppliers are advised to provide delivery period considering time required for custom clearance or any other factors. We may only provide extension with the approval of the Competent Authority.

6. WARRANTY:

- The Contractor shall provide a manufacturer's warranty for a minimum of **12 months**, or as per the manufacturer's policy, whichever is longer (hereinafter referred as Warranty Period), after the issue of Taking-over Certificate in respect of Goods, the Services and the Works, or any portion thereof, as the case may be, which will include:
 - i- Free, on site repair / replacement of defective / damaged parts and labor, within 48 hours;
 - ii-On site replacement of defective / damaged Goods, if repair of such Goods involves a duration exceeding 48 hours.
 - iii-site replacement of defective / damaged Goods, if repair of such Goods involves a duration exceeding 48 hours.
 - iv-The Warranty Period shall start from the date of taking-over certificate issued by the Purchaser.
 - v- The University shall, by written notice served on the Contractor, promptly indicate any claim(s) arising under the warranty.

vi- The Contractor shall, within the prescribed time period, after receipt of such notice, repair or replace the defective / damaged Goods or parts thereof on site, without any cost to the Purchaser.

- Bidders are required to **fill and sign all pages of submitted proposal**, and submit it as Financial Proposal.
- Rates quoted in the Bid should be containing all the applicable taxes.
- University reserves the right to reject any or all tenders with recorded reason.
- University also reserves the right not to accept the lowest rates quoted by the tenders, university will evaluate and award contract or place purchase order at “whole life cost” and quantity basis.

7. Bid Evaluation Criteria:

The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected. The Eligible/Technically Qualified Bidders will be considered for further evaluation.

Mandatory Requirements	Documents Required	Mandatory
Sales Tax Registration with Filer Status	Online Filer Status (Printout)	Yes
Income Tax Registration with Filer Status	Online Filer Status (Printout)	Yes
Conformance to the required specification of items	Detailed Specifications with Brand and Model if any	Yes
Company Firm is not black Listed	Affidavit /Bidder’s Undertaking on stamp paper	Yes
The Bidder is manufacturer	Documentary or Picture Evidence of Workshop	Yes
At least two relevant projects, each worth at least 05 million, completed for a public sector organization	Copies of two supply orders/contracts, each worth at least 05 million, received by the bidder from public sector organization	Yes
At least two satisfactory certificates for the completion of relevant projects from public sector organizations	Copies of two satisfactory certificates , received by the bidder from public sector organization	Yes
Bidder Must have Seasoning Plant	Detail of Seasoning Plant with Pictures	Yes
Required sample(s)	Required sample(s) of furniture must be provided at the time of bid submission	Yes

- Only technically quailed bidders will be considered for further process.

8. Bid Acceptance:

- Bidders shall submit a signed letter with Official stamp affixed on it as per the format given in Form I as a cover letter to the Bid/Proposal. Bids/Proposals submitted without this cover letter may not be accepted and bids will likely to be rejected straightaway.

9. Bids Rejection:

Bids shall be rejected;

- If any bid not accompanied by an acceptable Bid Security as non-responsive firm.
- The Central Purchase Committee/Technical Committee may verify the attached documents, and if found to be faked, the committee may reject the bids of the bidder who provided them.
- The Central Purchase Committee/Technical Committee may visit the factory to inspect the seasoning plant and furniture samples. If the seasoning plant is not available or the samples do not meet the requirements, the committee may reject the bid.
- If any bid not accompanied by an acceptable tender document fee (non-refundable) of Rs. 3,000/- as non-responsive firm.
- If any bid not accompanied by an acceptable Bid Security (refundable) of Rs.200,000/- as non-responsive firm.
- If bids are conditional & quoted optional items.
- If firm isn't registered with Sales and Income Tax Department with filer status.
- If bids are not conforming the terms, conditions and specifications stipulated in this Tender Document.
- If bidder does not provide mandatory documents.
- If bidder does not provide required sample(s) of the furniture.

10. Bid Validity:

Bid shall remain valid for acceptance for a period of 120 days from the last date of submission of the bid / revised bid if required. The bidder shall not be

entitled to modify, vary, and revoke his bid during said period; the validity of the bid shall be extended as and when required for the period as requested by the University in writing and agreed to by the bidder under rules.

11. Cost of Bidding:

The bidder shall bear all direct and indirect cost associated with the preparation or delivery/ submission of their bid, participating in discussion etc. including costs and expenses related with visits to the site and university offices. University will in no case be responsible or liable for reimbursement of those costs and expenses regardless of the outcome of the bidding process.

12. Repeat Purchase Order:

The Rates will be valid for the period up bid validity and the selected suppliers are bound to supply each repeated purchase order of required items on approved rates during that period.

13. TERMS OF PAYMENTS

- No payment shall be made in advance to selected bidder/vendor as mobilization advance.
- Cost of items shall be payable to the Contractor within one month upon successful installation and inspection of supplied items,.
- Taxes will be deducted at source as per government rules at the time of payment irrespective of the date of invoicing.
- All payments in Pak Rupees (through crossed cheque); after delivery / installation and checking/inspection and satisfactory report of the relevant Committee within four weeks after fulfillment of all codal formalities.

14. Documents Required Along with Bill

1. Delivery Challan, 2. Claim Bill, 3. GST Invoice,

LIQUITDATED DAMAGES

- In case of delay, the Central Purchase Committee, of WUAJ&K reserves the right to suggest to Competent Authorities for imposing a penalty not exceeding 10% of the total amount of the contract at the rate of 1% of the bill for each week (cumulative) of delay.

- If the work is not executed according to the satisfaction of the Competent Authority; He / She reserves the right to reject it altogether or impose a penalty not exceeding 50% of the contract amount.
- In case of services delay or unsatisfactory service delivery /non-complying the terms & conditions CDR will be confiscated.

15. Right to Vary Quantities

University reserves the right at the time of award of Contract/Purchase Order to increase/decrease the quantity of goods and services specified in the Schedule of Prices without any change in the unit price or other terms and conditions. University may delete any item while issuance of supply order.

16. BIDS SUBMISSION REQUIREMENTS

- **Single stage, one envelop procurement process shall be opted.**

17. IMPORTANT INSTRUCTIONS:

- **Financial/Commercial Offer:** Bidders are directed to construct financial offer as per following Performa on letterhead:

Serial # as per Tender Document/ BOQ	Item Name	Specs	Country of Origin (if applicable)	Model No (if applicable)	Qty	F.O.R. Rates (with GST)	Amount (including) GST	Picture of quoted item
1								
2								
Grand Total (Inclusive GST) RS.							000000	

- **Optional Rates:** We shall not allow bidder to quote optional Rates for any Item.
- **Accessories or Optional Items:** If Bidder found anything or part which is important and missing in specification settled in BOQ, in such case bidders are directed to add price of that part in final price. We shall not

- allow quoting optional accessories price separately. If anything is less important and its addition may enhance performance of equipment, such items may be quoted in technical offer with price only.
- **Performance Guarantee; 10%** of Contract Value in shad of pay order/ CDR in favour of the Treasurer Women University of AJ&K Bagh for a period of **12 months** from the date of inspection.
- **RELEASE OF PERFORMANCE GUARANTEE (PG);** The Performance Guarantee will be refunded to the Successful Bidder(s) **after 12 months of completion of Inspection and installation of Goods.**

18- DETAILED TECHNICAL SPECIFICATIONS (ACADEMIC BLOCK & CENTRAL LIBRARY)

(All bidders must provide product brochures, shop drawings, and samples where required)

MANDATORY CONDITIONS (VERY IMPORTANT)

- All wood must be **anti-termite treated**
- Moisture content: **8–10%**
- Steel powder coating: **≥60 microns**
- Warranty: **Minimum 01 year**
- **Samples mandatory** before approval
- Vendor must submit:
 - Product catalog
 - Shop drawings
 - Material specifications
- **Site visit compulsory before bidding**

PART–A: ACADEMIC BLOCK

1. COMPUTER LABS

S. No	Item	Picture / Design Requirement	Detailed Technical Specifications (FINAL – NO DEVIATION ALLOWED)	Qty
1(i)	Computer Tables (Heavy Duty Institutional Grade)	Bidder must submit catalog + shop drawing	<p>Dimensions: 1220mm (L) × 610mm (W) × 760mm (H) (Tolerance ±5mm).</p> <p>Top Board: MDF (E1 Grade), density ≥700 kg/m³, thickness 25mm ±1mm.</p> <p>Laminate: High Pressure Laminate (HPL) 0.8mm thick, anti-bacterial, anti-scratch (EN 438 compliant).</p> <p>Edge Banding: 2mm PVC, machine applied (hot press), radius finished; adhesive EVA-based.</p> <p>Frame: MS square pipe 38mm×38mm, thickness 1.6mm (16 gauge), MIG welded joints, grinding</p>	50

S. No	Item	Picture / Design Requirement	Detailed Technical Specifications (FINAL – NO DEVIATION ALLOWED)	Qty
			<p>finished.</p> <p>Surface Treatment: 7-tank anti-rust process + electrostatic powder coating (70–90 microns, oven baked at 180°C).</p> <p>Keyboard Tray: 1.2mm thick MS sheet with telescopic ball-bearing slides (load ≥25kg).</p> <p>CPU Compartment: Size min 450mm(H) × 250mm(W) × 500mm(D), ventilated slots (≥10 slots).</p> <p>Cable Management: 2 Nos. PVC grommets (60mm dia), under-table cable tray (MS 18 gauge).</p> <p>Load Capacity: ≥120 kg uniformly distributed.</p> <p>Feet: Nylon adjustable levelers (M10 bolt).</p>	
1(ii)	Computer Chairs (Ergonomic – Commercial Grade)	Product brochure + model required	<p>Dimensions: Width 600–620mm; Depth 460–480mm.</p> <p>Seat Height Adjustment: 450mm to 560mm via Class-3 gas lift (SGS certified).</p> <p>Seat Foam: Molded PU foam, density ≥45 kg/m³, thickness ≥60mm.</p> <p>Backrest: Nylon frame with breathable mesh, lumbar support adjustable (±20mm).</p> <p>Mechanism: Multi-lock tilt mechanism, tilt angle 90°–120°.</p> <p>Base: 5-star nylon base (dia ≥640mm) OR chrome-plated steel (BIFMA tested).</p> <p>Castors: Twin-wheel PU castors (50mm dia), noise-free.</p> <p>Load Capacity: ≥130 kg.</p> <p>Compliance: BIFMA X5.1 / ANSI.</p>	50

2. CLASSROOM FURNITURE

S. No	Item	Picture / Design Requirement	Detailed Technical Specifications	Qty
2(i)	Classroom Chairs (Fixed – High Durability)	Sample mandatory	<p>Steel Student Chair → Structure made of high quality metal frame for durability and stability. Powder coated base with floor mounting option.</p> <p>→ Seat & Backrest Ergonomically contoured, high density foam padding, upholstered with premium fabric for aesthetics and comfort. → Automatic seat cushion recovery (spring return mechanism) for maintaining neatness. → Durable wooden armrests with integrated features → Foldable anti-</p>	As required Upto 500 seats

S. No	Item	Picture / Design Requirement	Detailed Technical Specifications	Qty
			<p>panic writing tablet made of laminated wood, smooth flip-up mechanism with secure locking. Writing Board Size 294mm width x 293 mm height stored neatly inside the side panel when not in use. Frame: MS pipe 32mm×16mm oval, thickness 1.6mm, TIG welded.</p> <p>Seat & Back: Injection molded polypropylene (UV stabilized), thickness ≥5mm, anti-static.</p> <p>Writing Tablet: 18mm MDF with 0.8mm laminate, edge banded (2mm PVC), foldable with MS bracket (16 gauge).</p> <p>Finish: Powder coating ≥70 microns.</p> <p>Load Capacity: ≥120 kg.</p> <p>Life Cycle: Minimum 10 years institutional use.</p>	
2(ii)	Magnetic Glass Writing Board (4×8 ft)	Product datasheet required	<p>Size: 1220mm × 2440mm.</p> <p>Glass: 10mm tempered, heat-resistant, impact resistant (EN12150).</p> <p>Surface: Acid-etched matte finish, glare ≤10%.</p> <p>Backing: 0.6mm GI magnetic sheet bonded with epoxy adhesive.</p> <p>Frame: Anodized aluminum (1.5mm thick), corner ABS joints.</p> <p>Mounting: Hidden brackets (load tested ≥80kg).</p> <p>Accessories: Aluminum tray (1.2mm), 4 magnets, 4 markers.</p>	17
2(iii)	Rostrum (Acrylic Podium)	Drawing + image required	<p>Rostrum made with Solid wood moulding and High quality Sheesham vimboard. → Solid wood edge banding. Structure with provision of mic wires to be concealed. → Top to be made with sides raised. → Shelf to be made under the top.</p> <p>Material: Virgin acrylic sheet 12mm thick.</p> <p>Dimensions: 600mm × 400mm × 1200mm (±10mm).</p> <p>Load Capacity: ≥40 kg.</p> <p>Finish: CNC polished edges.</p> <p>Branding: UV printed logo (fade resistant ≥10 years).</p>	17
2(iv)	Heavy Duty Roller Blinds	Fabric sample required	<p>Fabric: Polyester blackout, 320–350 GSM, UV resistance ≥90%.</p> <p>Tube: Aluminum dia 38–45mm.</p>	As per site

S. No	Item	Picture / Design Requirement	Detailed Technical Specifications	Qty
			Mechanism: Heavy-duty clutch (metal core), tested $\geq 10,000$ cycles. Bottom Rail: Aluminum weighted bar. Fire Rating: Optional B1 grade. Installation: Inclusive (anchors + fittings).	

3. SEMINAR HALL (HIGH CAPACITY)

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
3(i)	Fixed Auditorium Chairs with Writing Pad at Seminar Hall	Physical sample compulsory	Structure made of high quality metal frame for durability and stability. Powder coated base with floor mounting option. \rightarrow Seat & Backrest Ergonomically contoured, high density foam padding, upholstered with premium fabric for aesthetics and comfort. \rightarrow Automatic seat cushion recovery (spring return mechanism) for maintaining neatness. \rightarrow Durable wooden armrests with integrated features \rightarrow Foldable anti-panic writing tablet made of laminated wood, smooth flip-up mechanism with secure locking. Writing Board Size 294mm width x 293 mm height stored neatly inside the side panel when not in use. Frame: MS pipe 38mm \times 19mm, 1.6mm thick. Seat Foam: PU molded foam density ≥ 55 kg/m ³ . Seat Size: 520 \times 510mm; Low Back Writing Pad: 18mm thick ash veneer plywood with anti-scratch coating. Mechanism: Tip-up seat (gravity return), writing pad foldable. Armrest: Solid hardwood, lacquer finish. Upholstery: Fabric ≥ 350 GSM, abrasion resistance $\geq 30,000$ cycles. Fire Retardant: As per BS 5852 (optional). Anchoring: Floor mounted with anchor bolts M10.	200

4. DEPARTMENTAL LIBRARY

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
4(i)	Self-Study		Solid sheesham (18–25mm thick), kiln dried (MC 8–10%), anti-termite chemical treated	10

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
	Cabinets		(chlorpyrifos), melamine polish 3 coats, lockable with SS hinges	
4(ii)	Reading Tables		25mm MDF top (HPL), frame MS 18 gauge, load ≥ 150 kg	5
4(iii)	Study Chairs		Sheesham frame, foam density ≥ 60 kg/m ³ , upholstery ≥ 250 GSM	50
4(iv)	Newspaper Stand		MS 18 gauge frame, laminated top, powder-coated	2
4(v)	Notice Boards		5x3 ft, cork backing, 5mm glass, lockable aluminum frame	3

5. DEAN OFFICE (PREMIUM GRADE)

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
5(i)	Executive Table with Side Rack/Computer table		Office Table Executive → Size, 6 Ft x 3.5 Ft x 2-1/2 Ft. → Structure made of high quality shesham wood/ Imported wood/ equivalent. Top high quality MDF Sheet fitted/38mm MDF + natural veneer, PU polish, cable port Drawers with locks on the right side. → High quality imported drawers Channels and soft-close drawers (SS runners)	2
5(ii)	Credenza		High quality Laminated MDF 18mm, lockable, soft hinges	2
5(iii)	Center Table Set		Size (1x Table having Length 4Ft x Width 2Ft, 2x Tables having Length/Width 2Ft x 2Ft. → Structure made of Hard Wood/Shesham wood. Top fitted with high quality 10mm Tempered Glass.	2
	Revolving Chair Executive		Structure made of high quality material reinforced joints for extra strength. → Chair upholstered in 1st quality foam & leathered. → High quality base with wheels → Durable leatherized armrests with integrated features. → Seat and backrest high quality foam cushioned with fine quality leathered. → Adjustable tilt able	2

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
			mechanism.	
5(iv)	Visitor Chairs		Structure made of High Quality Shesham Wood / Imported/ equivalent. → Seat & Back High quality foam (PU foam ≥45 kg/m ³), Cushioned (Hard) with fine Quality Cloth.	20

6. FACULTY & STAFF

S. No	Item	Picture/design	Detailed Technical Specifications	Qty
6(i)	Office Tables with Side Rack	Design required	Size, 4 Ft x 2-1/2 Ft x 2-1/2 Ft. → Structure made of high quality shesham wood/ Imported wood/ equivalent. Top high quality MDF Sheet fitted. → Drawers with locks on the right side. → High quality imported drawers Channel	10
6(ii)	Revolving Chairs	Image required	Best quality Mesh back, gas lift, PU wheels	10
6(iii)	File Cabinets	Image required	4 drawers, 22 gauge steel, locking system	10
6(iv)	Visitor Chairs	Sample required	Structure made of High Quality Shesham Wood / Imported/ equivalent. → Seat & Back High quality foam Cushioned (Hard) with fine Quality Cloth.	30
6(v)	Nesting Tables	Image required	Solid wood, set of 4	4 sets
6(vi)	Waiting Benches	Image required	3-seater steel, powder-coated 18 gauge Steels steel frame	15

PART-B: CENTRAL LIBRARY (HIGH-END SPECIFICATIONS)

1. MAIN LIBRARY

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
1	Study Tables	Image required	Size 4x4 ft, MDF 25mm, MS frame 18 SWG, color red/black combination	40
2	Study Chairs	Sample required	Sheesham frame + foam upholstery	240

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
3	Double-Sided Book Racks	Image required	Size: 6×4 ft, MS 18 SWG, adjustable shelves (6 levels), powder-coated	50
4	Single-Sided Racks	Image required	Depth 10", same specs	20
5	Computer Chairs		BOSS/MASTER equivalent	40
6	Computer Tables		30×24×30 inch laminated MDF	40

2. SPECIALIZED LIBRARY ITEMS

S. No	Item	Picture/Design	Detailed Technical Specifications	Qty
7	Information Desk	Image required	Custom design with Corian top, modular, vendor design approval required	3
8	Circulation Counter	Sample required	18 ft round, laminated + Corian top, height 3.25 ft	1
9	Executive Chair	Image required	Master Genesis Ortho or equivalent	1
10	Executive Table	Image required	1800mm × 800mm veneer finish	1
11	Research Cubicles (Double)		Laminated MDF 18mm, partitions 48" high	15
12	Research Cubicles (Single)		Same specs	30
13	Magazine Racks		Rotating type laminated board	4
14	Book Trolleys		Stainless steel 16 gauge with wheels	2
15	Book Ends		MS sheet 16 SWG	250
16	Lockers		MDF laminated, lockable	2

3 FINISHING & ACCESSORIES

1	Item	Picture/Design	Specifications	Qty
2	Blinds	Image required	Heavy-duty roller blinds	2724 Sq.ft
3	3D Wallpaper	Sample required	High-density PVC panels	140 Sq.ft
4	Sign Boards	Image required	Acrylic, UV printed	350
5	Ladder	Image required	Fiber, 6 ft folding	2

4 DIGITAL LIBRARY (50 USERS)

1	Item	Picture/Design	Specifications	Qty
2	Computer Tables	Image required	<ul style="list-style-type: none"> • Type: Linear / modular workstation (cluster-based or row-based layout) • Dimensions: <ul style="list-style-type: none"> • Width: 3.5–4 ft per user • Depth: 2–2.5 ft • Height: 2.5 ft (standard desk height) • Material: <ul style="list-style-type: none"> • Top: 25mm thick MDF/particle board with laminated finish • Structure: Powder-coated MS (mild steel) frame • Edge Finish: PVC edge banding (2mm) • Cable Management: <ul style="list-style-type: none"> • Built-in wire ducts / cable trays • Grommet holes for wiring • Keyboard Tray: Sliding (optional but recommended) • CPU Holder: Metallic side-mounted or under-desk • Finish: Scratch-resistant, heat-resistant laminate 	50
3	Chairs	Sample required	<p>Ergonomic chairs suitable for prolonged sitting during study/computer use.</p> <p>Type: Ergonomic revolving / fixed study chair</p> <p>Material:</p> <ul style="list-style-type: none"> ○ Seat & back: Cushioned foam with fabric/leatherette upholstery ○ Frame: Steel/nylon base <p>Features:</p> <ul style="list-style-type: none"> ○ Adjustable height (for revolving type) 	50

1	Item	Picture/Design	Specifications	Qty
			<ul style="list-style-type: none"> ○ Lumbar support ○ Breathable backrest (mesh preferred) <p>Base:</p> <ul style="list-style-type: none"> ○ 5-star base with castor wheels (for revolving chairs) <p>Load Capacity: Minimum 100–120 kg Finish: Anti-rust coating</p>	
4	Server Rack	Image required	<ul style="list-style-type: none"> ● Type: Standard 12U / 18U rack ● Material: Cold-rolled steel ● Features: <ul style="list-style-type: none"> • Ventilated panels • Lockable door • Cable entry provisions ● Finish: Powder-coated 	1
5		Image required		

4. CONFERENCE ROOM (40 to 50 PERSONS)

1	Item	Picture/Design	Specifications	Qty
2	Conference Table	Image required	Table for VIP 25 Chairs for stage made in 3 parts. → Made with Solid wood and High quality Sheesham vinboard. → Solid wood edge banding. → Modesty panel to be installed in all tables. → Structure with provision of mic wires to be concealed. Modular 20–24 ft, power/data ports	1
3	Chairs	Sample required	Chair made with solid seasoned sheesham wood. → Structure fine hand carved details on back and molding. → Back to have monogram of AJKMC. → High quality webbing with foam of first quality and fabric of approved colour. → Back of 1 chair to be made 6 inch higher than other 9 standard size chairs.	50
4	Podium/Rostrum	Image required	Acrylic/wood Rostrum made with Solid wood moulding and High quality Sheesham vimboard. → Solid wood edge banding. Structure with provision of mic wires to be concealed. → Top to be made with sides raised. → Shelf to be made under the top.	1
		Image required		

18- Pre-Bid Meeting

1. **Non-Mandatory Attendance:**

Attendance at the pre-bid meeting is **not mandatory**, and absence shall **not** be considered a cause for disqualification of any bidder.

2. **Amendments After Pre-Bid Meeting:**

The University reserves the right to **amend, modify, add, or delete** any specification, quantity, or item based on discussions held during the pre-bid meeting.

3. **Issuance of Revised Documents:**

Any changes, clarifications, or addenda resulting from the pre-bid meeting shall be uploaded to the University's official website. These shall be considered an integral part of the bidding documents.

4. **Bidder's Responsibility to Stay Updated:**

Bidders are responsible for **regularly visiting** the University's website and ensuring that they have obtained all updated information, corrigenda, and revisions before submitting their bids.

5. **No Separate Communication:**

The University shall not be obligated to issue separate notices to bidders. Uploading revised information on the website shall be deemed sufficient communication.

Form 1.

PROPOSAL SUBMISSION FORM

Secretary Central Purchase Committee

Women University of Azad Jammu and Kashmir Bagh,

Sir,

_____ We, the undersigned, offer to provide the Services for "Purchase of Items for WUAJ&K and in accordance with your Request for Proposal (Tender Document) dated _____ and our Proposal. We are hereby submitting our Financial Proposal along with Technical compliance, sealed in envelope.

We understand you are not bound to accept any Proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals without assigning any reason or having to owe any explanation whatsoever.

The decision of evaluating committee shall be final and cannot be challenged on any ground at any forum and the evaluating committee will not be liable for any loss or damage to any party acting in reliance thereon.

We remain,

Yours' sincerely

Authorized Signature:

Name and Title of Signatory: Name of Firm:

Address:

FORM 2:

To be filled by the bidders

1. Name of bidders: -----

2. Address: -----

3. Phone: ----- Mobile -----

4. Fax No. ----- E-mail: -----

5. NIC Tax No. ----- Sales Tax No.: -----

6. Branches (if any): i. -----

ii. -----

iii. -----

7. Type of Business: i. -----

ii. -----

iii. -----

8. Facilities: i. List of technical staff with qualification and experience

ii. Authorization of distribution / dealership -----

iii. Any other: -----

9. Monthly Turn Over: -----

10. Previous Experience (name of organization where said or like equipment
supplied/installed/
Commissioned)

i. ----- ii. -----

iii. ----- iv. -----

v. ----- vi. -----

vii. ----- viii. -----

Please enclose any supporting document

Total Bid Value (Rs): _____ Amount of CDR (Rs): _____

Name and signature: - ----- Date: -----